



Boardman Fire Rescue District Board of Directors
Meeting Minutes
October 13, 2026
Boardman Fire Station 81
911 S.W. Tatone St. – P.O. Box 2, Boardman, OR 97818

CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL: 6:00 p.m.

PRESENT

Directors: President Lisa Pratt, Vice President Loren Dieter, Directors David Boor, Jaimeson Ratzlaff, and Mike Sowa
Staff: Fire Chief Mike Hughes, Deputy Chief Sam Irons, Fire Marshal Jeremy Gierke, Firefighter/Medic Levi Renfrew, Firefighter/Medic Mark Sowa, Firefighter/EMT Chris Schofield, Executive Assistant Suzanne Gray

PUBLIC COMMENT: NONE

AGENDA ADJUSTMENTS: NONE

DIRECTOR REPORT: NONE

FIRE CHIEF'S REPORT – Fire Chief Hughes

1. Ryan Macomber was introduced as new hire on September 16th. Ryan is on C-Shift.
2. Columbia Development Authority (CDA) Land:
The trial date is December 17, 2026. Three judges have already recused themselves. A discussion with the attorney is included at the end of this meeting.
3. Future Fire Station; the burn boxes were moved to the Airport property.
4. Helipad construction starts this week.
5. Fire Season: burning is open and the crews are on the engine. The cattail arsonist is active on Tower Road. Chief Hughes is expecting \$110,000 from the State for BFRD responses around the region this summer.
6. New Water Tender will be in service in the next 2-3 weeks. BFRD will surplus the old one. No need for a backup as other districts have water tenders.
7. Irrigon Rural Fire District and Gilliam County have been performing pump tests and repairs with BFRD equipment and personnel.

CONSENT CALENDAR ITEMS:

1. Accept September 8, 2026 regular Board meeting minutes & approve bills and payables. Director Sowa moved to approve the Consent Calendar as presented; Vice President Dieter seconded. No discussion.

Vote: President Pratt: Yes; Vice President Dieter: Yes; Secretary Boor: Yes; Director Ratzlaff: Yes; Director Sowa: Yes. Motion unanimously carried.

ACTION ITEMS:

1. Chief Hughes requests permission to surplus 2016 Chevy Tahoe.
 - a. Two extra staff vehicles since Chief Irons' new pick up is in service. The Utility pick up tows well.

- b. Director Boor made a motion to authorize Chief Hughes surplus the 2016 Chevy Tahoe. The logo and radio will be removed. Director Sowa seconded the motion.
Vote: Lisa Pratt – Yes; Loren Dieter – Yes; David Boor – Yes; Jaimeson Ratzlaff – Yes; Michael Sowa – Yes. Motion carries unanimously.

FIRE LOSS MANAGEMENT DIVISION REPORT – Fire Marshal Jeremy Gierke

- Six sets of plans have been reviewed.
- Data Centers are being inspected.
- Two CPR classes held.
- Three Site Teams meeting attended.
- Love's and Tillamook have been billed for false alarms.
 - First two false alarms are free, next two are charged \$500, next 2 are charged \$1,000, then the fee doubles at each false alarm \$2,000, \$4,000, \$8,000, \$16,000 and so on.
 - Love's sent an email asking a hold all responses to alarms. The alarm company will contact Dispatch on verified emergency. Current alarms are from a smoke detector in the kitchen.

TRAINING DIVISION REPORT – Deputy Chief Sam Irons

- With the turn in the weather and lower possibilities of wildland fires, trainings are being held inside including Mayday, self-rescue, and firefighter rescue scenarios.
- DPSST biannual maintenance certification packets are complete. The crew members retain certifications for another two years since they keep up on training hours.
- BFRD has provided many mutual aid calls; received only one.
- Chief Hughes related the importance of annual Mayday training.

EMS REPORT – Firefighter/Paramedic Levi Renfrew

- There have been 84 EMS calls since last Board meeting. The calls were made up of 40 transports, 39 refusals, 5 Inter-Facility Transports.
- A multi-victim mass patient incident involving two Amazon sites. Workers experienced eye irritation and asthmatic symptoms. Twelve at the first and eight at the second site. All three BFRD and one Irrigon ambulances responded. No one was transported.

FIRE OFFICER'S REPORT – Firefighter/Paramedic Levi Renfrew

- Responded to 57 fire related calls.
- Hydrant flow testing is finished. Fire hose testing is underway.
- Burn boxes have been moved to new training site off Airport Road.
- At day 286 in 2026, 957 calls for service have been answered averaging 4 calls a day.

FINANCIAL REPORTS – Fire Chief Mike Hughes

- Budget to Actual is right on track. Coding changes increased breakdown of spending.
- Morrow County has been paying North ASA. This quarter's invoice is nearly \$100,000.
- City of Boardman will be receiving an invoice for hydrant flow testing.
- Capital Outlay will require a supplemental budget.
- Discussion of bank balances and expected receipt of property taxes and SIP funds.

COMMUNICATIONS :

- SDAO Best Practices - ALL board member must take the Vector Solutions training on Public Meeting Law. The SDAO Conference is in February 4-7, 2027 in Sunriver.

- Duty Chief is Jeremy Gierke while Chief Hughes is at the League of Oregon Cities in Salem this week.
- President Lisa Pratt received an email from Chris Baker, Umatilla Rural Fire Chief, stating how great it was to work with Chief Hughes and BFRD personnel during Rock the Locks three-day event.

PRESENTATIONS/RECOGNITIONS: NONE

CLOSED EXECUTIVE SESSION:

Pursuant to Oregon State Executive Session ORS 192.610 to 192.690.

Steven Cade – ORS 192.660 (h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

- Recess the regular meeting at 6:24 pm
- Reconvened the regular meeting at 6:56 pm

Nothing to report from the Closed Executive Session.

NEXT MEETING:

Regularly Scheduled Board Meeting: Tuesday, November 10, 2026 at 6:00 p.m.

AJOURNED: 6:56 p.m.

Respectfully submitted by Suzanne Gray

Shareable link: https://us06web.zoom.us/rec/share/DOJ1B7byoJn-G9RkgTv9dkNPjnuwM5uWZcBWrUBnkxbblxObpxzfMuYyUN7X2dW.mvLLCIF_8ObKJQxm
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